



ARTS COMMISSION AGENDA
Tuesday, May 19, 2015
6:00 p.m.
City Hall
Conference Room #3

Call to Order

Roll Call

Adopt Agenda

Approval of Minutes for April 21, 2015

Old Business

1. Cake Cutting Workers Update
2. 2015 Photo Contest Entry and Guidelines Finalization
 - a. Photo Contest Marketing
3. Arts Commission Closet Clean Out - June Date Selection
4. 2015 Summer Concert Series Sign Up

New Business

5. Golf Cart News

Other Business

Adjourn



Arts Commission - Regular

Meeting Date: 05/19/2015

SUBJECT: Approve Meeting Minutes from Previous Meeting

Attachments

4-21 Minutes

COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR APRIL 21, 2015

The April 21, 2015 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids Civic Center, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

Commissioners Present: Mary Ann Kehn (Chair), Charlie Pitts, Patty Sathre, Donna Carson, Cheryl Alberts, Jim Ulwelling, and Lewis Peterson.

Commissioners Not Present: Elaine Stulc, Jefferson Fietek, and John Kocon

Guests Present:

Staff Liaison: Stephanie Lincoln (Deputy City Clerk)

ACCEPT AGENDA

Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Charlie Pitts to accept the agenda.

Seconded by Cheryl Alberts.

Motion passed unanimously.

APPROVAL OF MINUTES

APPROVAL OF THE MARCH 17, 2015 MINUTES

Motion by Lewis Peterson to approve the March 17, 2015 Minutes as corrected.

Seconded by Charlie Pitts.

Motion passed unanimously.

OLD BUSINESS

RECAP OF 2015 WINTER CONCERT SERIES

The Arts Commission discussed the four Winter Concerts and if any of the performers should be considered for the 2016 Winter Concert Series.

Motion made by Charlie Pitts for Tribute to Nat King Cole to be considered for the 2016 Winter Concert Series.

Seconded by Donna Carson.

Motion passed unanimously.

Motion made by Jim Ulwelling for Locklin Road to be considered for the 2016 Winter Concert Series.

Seconded by Charlie Pitts.

Motion passed unanimously.

CAKE CUTTING WORKERS

The Arts Commission discussed whether or not to continue to hire for Winter Concert Series cake cutting and serving.

Motion made by Patty Sathre to continue to hire for the Winter Concert Series cake cutting and serving.

Seconded by Charlie Pitts

Motion passed unanimously.

SUMMER CONCERT SERIES

The Arts Commission discussed that at the May 19, 2015 meeting, Commissioners will be asked to commit to working at the summer concerts by signing up on forms provided by Stephanie Lincoln.

COMMUNITY STRENGTH FOUNDATION POSSIBLE DONATION

Motion made by Patty Sathre to apply for a \$3,500 grant from Community Strength Foundation to cover a portion of the costs associated with the 2015 Summer Concert Series.

Seconded by Charlie Pitts.

Motion passed unanimously.

SHUTTLE BUS SITUATION

The Arts Commission discussed the possibility of having shuttle buses at the Dam for transporting individuals to the Pavilion. City Staff had concerns of using the Senior Center Bus in this capacity. Other options were discussed and Mary Ann agreed to approach Short Stop to see if they would donate the use of their buses for the August 6th, 2015 concert.

The Arts Commission also discussed parking options for those that would utilize the free shuttle bus service if it was an option. The parking lot of River Trail Learning Center at Lo Jacob School was discussed as an option as well as an empty lot at the corner of Egret and Coon Rapids Blvd. Stephanie Lincoln to check on the empty lot to see if it is private property or owned by the City.

NEW BUSINESS

OTHER BUSINESS

ARTS COMMISSION CLOSET CLEAN OUT

This items has been tabled until the May 19, 2015 meeting.

2015 PHOTO CONTEST

The Arts Commission discussed the dates to hold the photo contest, prize limits, and if there should be a theme for this year's contest.

Motion made by Charlie Pitts to hold the photo contest from June 1 to September 14, 2015.

Seconded by Pattie Sathre.

Motion passed unanimously.

Motion made by Charlie Pitts to award 1st place winners with a \$100 prize, 2nd place with a \$50 prize and a 3rd place will not be awarded this year.

Seconded by Jim Ulwelling.

The Motion passed 6-1 (Sathre opposed).

Motion made by Jim Ulwelling to designate a specific theme of "water" for the 2015 photo contest.

Seconded by Charlie Pitts.

Motion passed unanimously.

ARTISTS DEL NORTE

Cheryl Alberts brought information about Artists del Norte and shared it with the Arts Commission.

NEXT MEETING

The next regular meeting of the Arts Commission will be on Tuesday, May 19, 2015, at 6:00 PM in Conference Room #3 at Coon Rapids City Hall, 11155 Robinson Drive, Coon Rapids, MN, 55433.

ADJOURN

Motion to adjourn by Lewis Peterson.

Respectfully submitted by
Stephanie Lincoln, Staff Liaison



Arts Commission - Regular

1.

Meeting Date: 05/19/2015

Subject: Cake Cutting Workers Update



Arts Commission - Regular

2.

Meeting Date: 05/19/2015

Subject: 2015 Photo Contest Entry and Guidelines Finalization

Attachments

2015 Photo Contest Guidelines

2015 Photo Contest Entry Form



2015 Coon Rapids Photography Contest Guidelines

June 1, 2015 - September 14, 2015

PHOTO CONTEST THEME: WATER

Who is eligible to participate?

- All members of the public may enter
- Amateur photographers only
- **NOT ELIGIBLE:** Coon Rapids employees and family, Arts Commission members and family, contest sponsors

How to enter:

Electronic Submissions

- Submit electronically to:

EMAIL: slincoln@coonrapids.gov
FACEBOOK: Send a message to **City of Coon Rapids, MN - Local Government**
TWITTER: [@coonrapidsgov](https://twitter.com/coonrapidsgov)
#CR2015photocontest
- Digital images should be shot with the highest resolution possible (minimum 2 megapixel camera)
- Acceptable formats: BMP, GIF, JPG, PDF, TIFF

Physical Submissions

- Submit either by mail or in person to:

Coon Rapids City Hall
ATTN: Coon Rapids Photo Contest
11155 Robinson Drive
- Physical photographs should be no smaller than 3 1/2" x 5" and no larger than 8" x 10" and be printed on photo paper

A complete entry form must accompany the photograph submitted. Only entry forms with complete, accurate, and legible information will be considered.

Photographs must be received no later than 4:30 PM on Monday, September 14, 2015.

Photograph guidelines:

- Photographs can be color or black and white
- Photographs must follow the theme designation of WATER
- Photographs must not previously be published or entered in other contests
- Photographs must be taken within the city limits of Coon Rapids, MN in 2013 or later
- Photographs from all seasons are encouraged
- **NOT ACCEPTED:** slides, photocopies, framed/mounted/matted prints

Judging:

- Entries will be reviewed by the Coon Rapids Arts Commission in October.
- Photographs will be judged on the basis of creativity, photographic quality, and how an image expresses the participant's creative ideas.
- Winners will be judged in each age category. The two age categories include: 17 years and under and 18 years and over. There will be a prize given for the 1st and 2nd places in each age bracket. The winner will receive an award of appreciation along with a monetary award. Prizes for each category are:

1st Place — \$100

2nd Place — \$50

- All decisions are final, and judges reserve the right to disqualify any entrant. Prizes may not be awarded if no acceptable entries are received.

Rules and Regulations

- Limit one (1) entry per person per contest.
- Photographs with obscene content will not be considered.
- Manipulation of digital images should be limited to the kinds of manipulation that can be done with traditional printing techniques, such as changing saturation and contrast, burning-in and dodging, eliminating dust spots, etc. Images in which content has been altered (elements eliminated, added, re-arranged, etc) will not be accepted.
- It is the responsibility of the photographer to obtain permission rights if photographing individuals.
- Photographs/images become the property of the City of Coon Rapids once they have been submitted. No photographs/images will be returned.
- The City is not responsible for lost or misdirected entries.
- It is the responsibility of the participant to submit the entry image(s) in the appropriate age category.
- Winners in each category will have their photographs published on the City website, on CTN cable TV, and in the city newsletter, the Coon Rapids Connection.
- Winning entries may be used for promotional and advertising efforts in City communications.



2015 Coon Rapids Photography Contest Entry Form

June 1, 2015 - September 14, 2015

PHOTO CONTEST THEME: WATER

Name:		
Mailing Address:		
City:	State:	ZIP:
Phone:	E-mail:	
Location where photo was taken (must be within the City of Coon Rapids):		
Approximate date when photograph was taken:		
Photo title/caption:		
Camera model and Film type (if applicable):		
AGE CATEGORY:		CREATIVE THEME:
<input type="checkbox"/> 17 yrs of age or under <input type="checkbox"/> 18 yrs of age or over		<input checked="" type="radio"/> Water

I certify that I am the one who took this photograph and I am not a professional. I understand that upon submission, this photograph and all of the copy and trademark rights associated with the photograph, become the property of the City of Coon Rapids. I hereby grant permission to the City of Coon Rapids to use this photograph at its discretion with no compensation or credit to me or to any of the subjects in the photograph. When the photograph is of identifiable people in a non-public place, I have obtained the permission of those in the photograph to submit this photograph for use by the City of Coon Rapids.

Signature of photographer

Date

Signature of parent or guardian if less than 18 years of age

Date

Submit electronically to:

slincoln@coonrapidsmn.gov

or

Coon Rapids City Hall
ATTN: Coon Rapids Photo Contest
11155 Robinson Drive
Coon Rapids, MN 55433



Arts Commission - Regular

2. a.

Meeting Date: 05/19/2015

Subject: Photo Contest Marketing



Arts Commission - Regular

3.

Meeting Date: 05/19/2015

Subject: Arts Commission Closet Clean Out - June Date Selection



Arts Commission - Regular

4.

Meeting Date: 05/19/2015

Subject: 2015 Summer Concert Series Sign Up



Arts Commission - Regular

5.

Meeting Date: 05/19/2015

Subject: Golf Cart News
